

Preview WebTCards Standard Business Maintenance / Health and Safety Planned Maintenance Year Planner System

Screen shots and how to create your own Planning System in 2 easy steps

For help with the design and set-up of your system e-mail
Support@WebTCards.com or call UK (044) (0) 7717-653177



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Helping Business Plan, Review & Schedule

Sample Standard WebTCards Planned Maintenance Year Planner

Your Company logo here Maintenance / Health & Safety Planned Maintenance Year Planner

Change Pwd Support LOG OUT

Boards: Planned Maintenance Year Planner
Planned & Routine Maintenance

DESIGN BOARD CREATE T-CARD BATCH CARDS FIND SUMMARISE EXPORT REFRESH LICENCE SOFTWARE

Board view, visitor 20 [Filter Board](#) [Key Indicator View](#)

Work In Progress 5 TCards	Waiting Parts 1 TCards	January 0 TCards	February 1 TCards	March 0 TCards	April 1 TCards	May 0 TCards	June 0 TCards	July 0 TCards
<ul style="list-style-type: none"> Solar Plant Monthly Lubricate central to 12-Mar-2009 	<ul style="list-style-type: none"> Heliostats Weekly Inspect flat moveabl 10-Mar-2009 		<ul style="list-style-type: none"> Thermal units Yearly Inspect reflectors 16-Feb-2010 		<ul style="list-style-type: none"> Sun-receiver panels Quarterly Polish 20-Mar-2009 			
<ul style="list-style-type: none"> Collection Tower Weekly Top-up molten salt 13-Mar-2009 								
<ul style="list-style-type: none"> Central Lift shaft Half Yearly Clear catchment 04-Apr-2009 								
<ul style="list-style-type: none"> Air Con Monthly Vacum Vents 01-May-2009 								
<ul style="list-style-type: none"> Revolving Doors Quarterly Lubricate 01-May-2009 								

Sample WebTCards Maintenance Job T Card

Created By: MtceHealthSafety on 07/03/2009 11:16

Board :

T-Card Template : All

Panel :

*Area/Equipment :

*Frequency :

*Task Name :

*Due Date :

Description :

1. Start Date :

Finish Date_1 :

Comments_1 :

2. Start Date :

Finish Date_2 :

Comments_2 :

Email this card to: Support@WebTCards.com

Each T Card records a Task

Step 1 Design your Board and Panels

WebTCards.com

Board and Panel Creation

Board Details (Tip : A Board normally represents a Process)

Board Name :

Board Description :

Board Colour : Panel Colour :

[View Audit](#)

Panels (Tip : Each Panel represents a step in the Process)

Panel Name	Sequence	Delete
<input type="text" value="Work In Progress"/>	<input type="text" value="1"/>	<input type="button" value="Delete"/>
<input type="text" value="Waiting Parts"/>	<input type="text" value="2"/>	<input type="button" value="Delete"/>
<input type="text" value="January"/>	<input type="text" value="3"/>	<input type="button" value="Delete"/>
<input type="text" value="February"/>	<input type="text" value="4"/>	<input type="button" value="Delete"/>
<input type="text" value="March"/>	<input type="text" value="5"/>	<input type="button" value="Delete"/>
<input type="text" value="April"/>	<input type="text" value="6"/>	<input type="button" value="Delete"/>
<input type="text" value="May"/>	<input type="text" value="7"/>	<input type="button" value="Delete"/>
<input type="text" value="June"/>	<input type="text" value="8"/>	<input type="button" value="Delete"/>

A Board represents your Business Process and the Panels the Steps in that Process.

To design a system for your business, login/register for the [free 21 day trial](#), then click Design Board and Create Board and Panels.



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Step 2 Design your T Card Template

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T-Card Template Creation - Design your blank T-Card

T-Card Template Details (Tip : Choose a Name which describes the information you will type onto each card)

Template Name : Mail Queries to :

Template Colour : ... Default Board : ▾

Board Colour : Panel Colour :

[View Audit](#)

Design your T-Card (Tip: Type a Label Name for each line of information you will record e.g.'Name', 'Quantity'etc)

Seq	Label Name	Description	Data Type	Max Char	Mandatory	Header	Delete
1	<input type="text" value="Area/Equipment"/>	<input type="text" value="Area/Equipment"/>	<input type="text" value="Text"/>	<input type="text" value="50"/>	<input checked="" type="checkbox"/>	<input type="text" value="1"/>	<input type="button" value="Delete"/>
2	<input type="text" value="Frequency"/>	<input type="text" value="Frequency"/>	<input type="text" value="List"/>	<input type="button" value="Edit"/>	<input checked="" type="checkbox"/>	<input type="text" value="2"/>	<input type="button" value="Delete"/>
3	<input type="text" value="Task Name"/>	<input type="text" value="Task Name"/>	<input type="text" value="Text"/>	<input type="text" value="100"/>	<input checked="" type="checkbox"/>	<input type="text" value="3"/>	<input type="button" value="Delete"/>
4	<input type="text" value="Due Date"/>	<input type="text" value="Due Date"/>	<input type="text" value="Date/Time"/>		<input checked="" type="checkbox"/>	<input type="text" value="4"/>	<input type="button" value="Delete"/>
5	<input type="text" value="Description"/>	<input type="text" value="Description"/>	<input type="text" value="Text"/>	<input type="text" value="500"/>	<input type="checkbox"/>	<input type="text"/>	<input type="button" value="Delete"/>
6	<input type="text" value="1. Start Date"/>	<input type="text" value="Start Date"/>	<input type="text" value="Date/Time"/>		<input type="checkbox"/>	<input type="text"/>	<input type="button" value="Delete"/>
7	<input type="text" value="Finish Date_1"/>	<input type="text" value="Finish Date"/>	<input type="text" value="Date/Time"/>		<input type="checkbox"/>	<input type="text"/>	<input type="button" value="Delete"/>
8	<input type="text" value="Comments_1"/>	<input type="text" value="Comments"/>	<input type="text" value="Text"/>	<input type="text" value="250"/>	<input type="checkbox"/>	<input type="text"/>	<input type="button" value="Delete"/>

Each T Card records a Task, before you can create your T Cards you must design a T Card Template – a list of the information you want recorded on each T Card

To design a T Card click Design Board and Create Template. Each T Card can have up to 40 lines.



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Congratulations you have a fully working WebTCards system

- Now try some of our advanced features
 - To sort the T Cards automatically on your Board or to allow others to access your Board securely, click design Board and then Advanced Options
- See what you can do with your WebTCards System
 - Set your T Card colour to change automatically using the T Card Template List data type
 - Filter Board
 - Find T Cards
 - e-mail T Card
 - Graphical summaries with Key Performance Indicators
 - And so much more

